

Community Improvement of Algoma (CI of A)
Meeting Minutes
May 17, 2017
Boat Club



Board Members Present: Merle Colburn, Sue Hepp, Craig Peterman, and Nicole Meverden

Others Present: Jan Dart, Mitch Groessler and Jim Rabas.

Absent: Paula Levy and Ann Schmitz

1. In Paula and Ann's absence, Merle conducted the meeting. Merle had one correction to the April minutes. Motion to accept the minutes as read by Ann and second by Craig. Motion carried.

2. **Treasurer's Report:** Merle received the Financial Statements from Derin at the meeting so did not have a prepared report. Much discussion took place regarding Derin's information. It was noted that the former Main Street building has not been appraised or assessed. The sale of the building is slated for April 3, 2017.

3. **Calendar:** Everyone received the Algoma Calendar Sales Analysis which span the years from 2002 – 2016. It was noted that there wasn't much of a profit made on the calendars. Jim felt that we should continue with the calendars as it is a promotional piece rather than a profit seeking item. In the past, 1500 calendars were ordered. Jim and Craig volunteered to chair the 2018 calendar committee. Discussion regarding where to send photos and choosing calendar photos. They will report at next months meeting how this will be set up this year.

4. **Car Show:** Jan reported that all is in order for this years May 20 event. Posters have been printed and distributed. Event will be posted on Facebook and the CI of A website. Judges are in place, Nicole will handle the first shift registration and the Colburn's second shift. The Armed Forces will be there and hopefully they will not fire their rifles this year. Jan has four checks for the Car Show event.

The question was asked if there was event insurance. The feeling was that if anything happened at the event it would be the responsibility of the city. Jan noted that the CI of A Board of Directors pays \$450.00 yearly for their insurance dues.

5. **Wine Fest:** Jan, Ann, Merle, Jim, and Mitch are on the Wine Fest committee. Jan stated that things were pretty well set for this event slated for September 15 and 16. Jan reported that she received a sponsorship check for \$2500.00 from Nicolet Bank. Much discussion regarding budget for Wine Fest (*start up*). Merle asked the question as to how much they could spend without getting approval from the board. He made the motion to authorize the committee to pay expenses and handle the necessary contracts for the event. Bob second the motion. Motion carried.

6. Other: Jan brought up that the Shanty Days tent previously used by Main Street, may have a pool tournament instead of anyone selling food. This would give the other food tents more business and more profit. Nicole suggested that the pool tournament would also work for the teenagers.

Merle brought up a couple questions that are not covered in the CI of A by-laws.

1. What determines a quorum?
2. What constitutes a majority to vote?

Motion was made by Merle that a minimum of four (4) board members be present at a meeting. Ann second the motion. Motion carried. (1)

Nicole made the motion that any decision must be by a majority of board present. Ann second the motion. Motion carried. (2)

Both are to be added to the CI of A by-laws. Question came up whether or not these changes had to be filed with the IRS. This needs to be checked.

New Business

Brainstorm: What do we spend money on? What projects do we tackle?

It was brought up that Friends of the Library will be opening a used book store possibly mid to late May. Discussion about helping them get started. Ann made a motion to give \$500.00 that they can use for whatever they want. Nicole second the motion. Motion carried.

A \$70.00 gift card from Denny's was given to Jan to use for purchasing items for the upcoming CI of A events.

Volunteers: Perhaps there should be committees within CI of A so that they know who and how many volunteers are needed. This would help securing volunteers for specific functions or events.

P.O. Box: Merle was informed that he should check for mail. He will be given a key for that purpose.

Next Meeting: Wednesday, May 17 at 4:00 p.m. at the Boat Club

Motion made by Ann to adjourn at 5:20 p.m.; Nicole second the motion. Motion carried.

Respectfully Submitted,
Sue Hepp, Secretary